

Walking School Bus™ Program

ROLE STATEMENT AND MEMORANDUM OF UNDERSTANDING

The School:

Address

I/WE AGREE THAT:

ROLE OF PARTICIPATING SCHOOL

1. Liaison Officer: The school shall appoint a liaison person for the Walking School Bus™ . The liaison person shall be responsible for Walking School Bus™ volunteers to report to and be a contact person for the council/supporting organisation. The liaison person shall work in partnership with Walking School Bus volunteers to oversee the day to day coordination of the 'Walking School Bus'.

2. Principal and Staff. Principal and staff at participating schools shall provide a supportive environment to support and sustain the Walking School Bus™ Program. The principal shall oversee the Walking School Bus™ Program in their school.

3. School Council: The School Council shall provide overall support for the program and to those running the program.

4. Volunteers: Volunteers shall take responsibility for walking children safely to and from school on the Walking School Bus™ , and shall undergo training and working with children checks for registration as volunteers, under the (Insert council/supporting organisation name) volunteer program

5. Parents: Parents will sign a consent form for children to participate in the 'Walking School Bus™ '. Children (with parental consent) shall sign a Code of Conduct agreement to participate in the program.

The _____ (name of council)

The City/Shire (Supporting Organisation) will:

- Provide public liability insurance cover for the participating volunteers.
- Organise necessary induction and safety information for participating volunteers.
- Liaise with schools and other partners (e.g VicRoads, Police, VicHealth) for the establishment and ongoing support of the program in participating schools.
- Safety auditing the Walking School Bus™ routes (This must be done by council or VicRoads).
- Work with the schools and other partners to promote the program.

SIGNED:.....

WITNESS:

ON BEHALF OF.....**(SCHOOL)**

SIGNED:.....