



## Guide to Ineligible Items



You don't want to get red carded during assessment. Each round we have to decline many applications because clubs have applied for ineligible items, or we are unable to see a clear alignment to the program goals

Our guide to ineligible items is best used as a reference to ensure your great ideas can be funded and the items requested can help increase participation levels at your club.

There are over 70 sports eligible to apply and unfortunately, we can't list every racquet, ball and paddle. This list should be used as a guide.

Some ineligible items may specifically be required to run a social or modified sport program (e.g. safety equipment required for Bowling with Babies, Bowls Victoria initiative). Please outline how the items relate to the program you intend to run in your application.

### New funding categories

We can now offer clubs funding to support venue hire, deliverer fees and small environmental changes that will make your club environment more welcoming to women and girls. We have heard though the evaluation from clubs that these three areas are crucial to setting up a new initiative and/or providing a positive experience. However, these funds cannot be used retrospectively if the team, competition or program has already been established.

#### Venue hire

##### Maximum request of \$1,000.00

- ✓ a contribution to venue or ground hire to help your club get new teams, competition or programs off to a great start

*For example: VicHealth Badminton Inc requires access to a court on weekday mornings to support a new social competition. The club requests \$840, to cover three hours a week of court hire for 14 weeks of competition this will support the club to get the program off the ground and build participation.*

#### Deliverer fee

##### Maximum request of \$1,000.00

- ✓ a contribution to paying a deliverer to run or facilitate a new program
- ✓ this includes professional, semi-professional, or volunteer coaches, facilitators or instructors

*For example: VicHealth Basketball Inc requires a Deliverer to run the newly created Sunday morning Junior Hoops program. The cost of the deliverer is \$850 and will deliver 34, one hour sessions over a six month period. The fees will reduce the cost for new participants to the program in the first year to encourage participation.*

#### Changes to Environment

##### Maximum request of \$1,000.00

- ✓ small environmental changes or upgrades that will make a more welcoming, friendly and suitable experience for women and girls.

This does not include major infrastructure, but it could include:

*Example 1: VicHealth Football club requires block out curtains to increase privacy for players in the change rooms. Giving the women's team greater confidence and security.*

or

*Example 2: VicHealth Bowls Club is implementing a Bowling with Babies program; the club applied for \$200 towards play pens for babies to be in a safe location on the green whilst their mums are actively participating in the program; and \$630 towards a portable ramp to assist moving prams from walk ways to the green.*



The below are other examples of typical requests from clubs and can be used as an indication to maximise your request and support your idea.

You can refer to the “**What can be funded in the focus areas?**” section in the [Program Guidelines](#) more detail.

**Example 1:**

VicHealth Football club aims to create a new female under 16 and a new female masters team.

VicHealth Football club are requesting \$2,980.00 (ex GST) worth for items under *Focus Area 1: \$3000 Increasing female participation in sport.*

\$600 x match footballs, \$900 x uniforms, \$400 x helmets, \$100 x stretcher, \$500 drink bottles, \$400 for local newspaper advertising and \$80 exercise bike.

As per the list of ineligible items, only \$2,300.00 would be eligible.

Eligible	Ineligible
match footballs	exercise bike
uniforms	stretcher
helmets	drink bottles
local newspaper advertising	

**Example 2:**

VicHealth Basketball Association aims to increase junior participation in basketball by creating a non-competitive basketball experience across 8 of their affiliated clubs.

VicHealth Basketball Association is requesting \$10,000.00 (ex GST) worth for items under *Focus Area 2: \$10,000 supporting social and modified sport.*

\$1,000 x basketballs, \$3,500 x training singlets, \$2,500 for stadium hire and \$1,800 program facilitator, \$1,200 participant packs and give away.

As per the list of ineligible items, only \$8,800.00 would be eligible.

Eligible	Ineligible
Basketballs	Participant packs and give away
Training singlets	
Stadium hire	
Program facilitator	

If in doubt please contact Active Club Grants on (03) 9667 1308 or email [activeclub@vichealth.vic.gov.au](mailto:activeclub@vichealth.vic.gov.au).

Don't forget you need to source your quotes from reputable providers information about provided quotes can be found in our [Quotes Information Sheet](#)

**Non-exhaustive list of ineligible items**  
**Categories and items we are unable to fund.**

**Coaching/officiating supplies**

Coach Boards  
 Judging Seats / Umpire Chairs  
 Judging Tables  
 Megaphones / Microphones  
 Portable Loudspeaker  
 Starter's Gun

**Consumables**

Catering or Canteen Items  
 Sunscreen  
 Printing unrelated to marketing proposal or initiatives in application form

**Electronics and powered devices**

Audio Equipment  
 Audio Visual Equipment  
 Computer Equipment and Software (Inc. iPads)  
 Coolant Fans / Heaters  
 Lighting  
 Music Player Inc. iPods, CD Players  
 Radios / Walkie Talkies / Marine Radios  
 Whitegoods / Accessories

**Equipment Already Purchased by the Club**

Funds cannot be used retrospectively to pay for any purchase outside of an approved application

**Facilities or capital works**

Assistance Railing  
 Bench Construction

Boat Ramps  
 Fencing and Railings  
 Purchase of Land  
 Stadium Seating, Benches, Seats and Chairs  
 Storage Boxes  
 Substitute Benches

**Payments**

Activities expected to be covered by the club or participants, such as registrations, insurance, individual player registrations, trainers/physiotherapists elite player appearance, player payments, mentoring

**Injury, rehabilitation and mobility**

Automated External Defibrillator  
 Crutches  
 Heat / Cold Packs  
 Ice Baths / Ice Makers / Ice Packs  
 Medical / Ambulance Costs  
 Mouth Guards  
 Personal Wheelchairs  
 Physiotherapy Supplies  
 Portable Massage Bed / Tables  
 Portable Toilets  
 Rehabilitations Services  
 Seat Walkers  
 Strapping tape  
 Stretchers  
 TENS Machine  
 Ultrasound Machines  
 Yoga Mats

**Machines**

Automated Machines

Clay Target Machines / Traps  
 Cricket Bowling Machines  
 Tennis Ball Machines  
 Tennis Racquet Stringers

**Motors**

Dingy Engines  
 Motors  
 Propellers

**Non- Club Owned Equipment**

Equipment that will be given away or hired to other clubs or participants

**Non-Competitive Uniforms**

Hats  
 Jumpers  
 Material to Make Uniforms  
 Sponsorship branding  
 Track Suits  
 T Shirt

**Other**

Ammunition  
 Firearms  
 Operational Costs  
 Sponsorships  
 Utilities Cost

**Personal or individual items**

Participant Hats  
 Personal Clothing / Bags  
 Personal Items  
 Shoes / runners / trainers  
 Walking Sticks

Water Bottles and Carriers  
Waterproof Clothing  
Mouth Guards

**Prizes or rewards**

Awards and Certificates  
Badges  
Medals  
Ribbons  
Trophies  
Prize Money

**Shelters / Shading**

Gazebos  
Shade Sails  
Sun Shades  
Umbrellas (Inc. Base)

**Signage**

Caution Signs  
Scoreboards  
Race signage

**Training and fitness equipment**

Balance Balls  
Boxing pads  
Exercise Bikes  
Gloves  
Skipping Rope  
Training Aids (Inc. Targets and Mannequins)  
Training Bar  
Weights (Inc. Medicine Balls, Ankle weights etc.)

**Training not related to programs to be implemented through funding**

Awareness Training

Food Handling Course  
Paid Employee Training  
Training or courses improving elite skills, professional performance or competitiveness  
Responsible Service of Alcohol Course  
Sports Trainer and First Aid Training

**Transportation**

Equipment Trailer  
Fuel for Vessels / Transport  
Golf Cart / Golf Buggy  
Hire of Disability Transport  
Horse Float  
Mobility Scooters  
Trailers / Storage Trailers  
Trolleys Inc. Ball Trolleys  
Vehicles and Vehicle Hire

**Turf, surface or arena**

Area Preparation Equipment  
Grounds Maintenance  
Horse Yards / Padding  
Lawn / Lawn Mowers  
Pitch Sand  
Pool Filters  
Road Surface Preparation  
Sand / Water for Playing Fields  
Surface Covers  
Surface Preparation Equipment  
Surface Repairs  
Synthetic Grass  
Turf Maintenance /Management  
Turf Rollers / Surface Rollers / Rain Rollers  
Yard Safety Rubber/Mesh  
Yard / Dressage Arena Sand