

Form Submission

Form:

Application Number:

Last Modified Date:

Thank you for your interest in the VicHealth Research Impact Grants commencing in 2021.

Please read the [funding guidelines](#) and ensure you are eligible to apply before commencing an application.

For more general grant information, please refer to the [Information for all applicants](#) page of the VicHealth website.

Eligible applications need to be completed and submitted via this Portal by 12 noon AEDT, Monday 22nd March 2021.

In fairness to all applicants, we are unable to accept any late or incomplete submissions.

Sections to complete:

1. Eligibility check

- Administering Institution details and certification

- Chief Investigator details

- Project details including:
 - Executive Summary
 - Research project rationale, objectives and methods
 - Partnerships (including letters of support)
 - Benefit, impact and scale
 - Viability of the project considering team expertise, time and resourcing

You will also be asked to upload the following documents: completed Research Team and Partners Template; completed Budget template; visual representation of your research design and methodology; and visual representation of timelines and key milestones.

- Funding Requested

- Harmful Industries declaration

- Review

To complete eligibility check and start an application, click Next.

The administering institution applying for funding:

Has read and understood the VicHealth Impact Research Grant Guidelines?

Has an Australian Business Number (ABN) and a bank account for Electronic Funds Transfer of grant funds?

Is listed on the NHMRC Approved Administering Institutions list or is an Aboriginal led organisation with an academic partner with an affiliation to an Australian University?

Intends to deliver funded activities only in Victoria, with a primary focus on health and wellbeing outcomes for Victorians?

Has satisfactorily fulfilled previous and/or current VicHealth grant requirements, if applicable?

Is able to work in partnership with VicHealth and others?

Is not subject to any current or impending legal action which could impact its financial viability?

The research project outlined in this application:

Addresses the research priority area outlined in the application guidelines?

Is aligned with VicHealth's health promotion focus of preventing chronic disease at a community or population level?

Does not address disease treatment or management?

Does not just describe a health problem, but works towards directly influencing health promotion or primary prevention

policy and/or practice to ultimately improve the health and wellbeing outcomes of the Victorian community?

Tobacco industry relationships:

Do you or the organisation applying for funding have any current, planned or past five (5) year relationships with a tobacco company, the Australian Tobacco Research Foundation, or other tobacco industry funded bodies?

Please enter details of the Administering Institution applying for funding

Please enter the Administering Institution's ABN

Is the Administering Institution registered for GST?

Business Name

Administering Institution's postal address

Street

Suburb

State

Postcode

Country

Please select the type of Administering Institution from the list

Does the Administering Institution agree to comply with the proposed Funding Agreement for this grant?

Authorised Representative Details

Please enter details of the Administering Institution's Authorised representative

This is the person who will sign the funding agreement if this application is successful, typically the head of the organisation.

Salutation

First Name

Surname

Position title

Email

Please obtain and upload signed certification letter by the Research Office of the University and the Head of Department

Please enter Chief Investigator details in this section

Salutation

| | |
|--|--|
| First Name | |
| Surname | |
| Position title | |
| Department/Centre (or equivalent) name | |
| Email | |
| Telephone | |

This is where you get to tell us about your proposed research.

| | |
|------------------------|--|
| Research Project Title | |
| Project Start Date | |
| Project End Date | |

Executive Summary

Please provide a plain language Executive Summary of the research proposal.

Using sub-headings, include the research priority to be addressed, the research objective and rationale, the target population and study design, the anticipated policy and/or practice impact, the potential for scale, and the names of your policy or practice partner(s).

Please provide your response in the box below (350 word limit)

Research project rationale, objectives and methods

Please provide details including:

1. Evidence of the policy or practice need that your research will address and the rationale for your research design
2. The specific objectives of your research
3. The study design, setting, participants, variables of interest, data sources, measures, study size and statistical methods
4. Upload an outline of the research design and methodology in a visual format e.g. flow chart

Please provide your response in the box below (800 word limit)

Upload an outline of the research design and methodology in a visual format e.g. flowchart

(Upload one attachment)

Partnerships

1. Outline the partnerships that will be established to guide this project and how the project aligns with partner organisational

priorities. Outline the approach you have used so far to engage your partner organisation (e.g. a project working group), and the approach you will use to maintain the partnership during the project.

Please provide your response in the box below

(200 word limit)

2. Complete section 2 of the Research Team and Partners Template provided by VicHealth

Please use template link in part 4 of the " Viability of the project considering team expertise, time and resourcing" section below

3. Please obtain and upload a letter of support from each partner organisation that includes the following:

- a. Evidence that the problem addressed by the research project is consistent with the policy, strategic directions or priorities of the partner organisation
- b. An outline of what would be required from the partner organisation to sustain the impacts of this project
- c. A statement regarding how this project could be applied to similar organisations or jurisdictions
- d. Confirmation that the partner organisation has seen the research grant application and supports the research project

(Upload up to four attachments)

Benefit, impact and scale

1. Describe the significance of the project and anticipated benefits, including the extent of measurable change in policy and/or practice that you anticipate as a result of your project. Provide evidence to support the anticipated change.
2. Provide a knowledge translation plan for this project that outlines how you will share key learnings of the project with policy makers, practitioners and researchers during and upon completion of the project.
3. Outline the potential pathway to enable the program to be delivered at scale in Victoria, either vertically (embedded as standard practice across a sector/industry, or inform policy change at a State or National level) and/or horizontally (replicated by other organisations or services, or inform policy change at a local level). Provide evidence to support your anticipated scale pathway.

Please provide your response in the box below

(400 word limit)

Viability of the project considering team expertise, time and resourcing

1. Outline the proposed timeline for the project, and identify key milestones to be achieved in a visual format (this may be a table, graph or flowchart)

(Upload one attachment)

2. Provide a brief rationale for the project budget including salaries, equipment, implementation costs

(300 word limit)

3. Complete and upload the [Impact Research Grant Budget Template](#)

(Upload one attachment)

4. Complete sections 1 and 3 of the Impact [Research Grant Team and Partners Template](#) and upload completed document

(Upload one attachment)

References

Please include a maximum of 15 references

Funding Request

Please enter the dollar amount you are requesting from VicHealth to complete the activities you have described. Do not include GST

Please let us know about any links to 'harmful industries', as described in the question below. This includes brands, companies or organisations whose products or practices can be harmful to health.

Making a declaration will enable risk to be assessed and managed during assessment. It will not render you ineligible.

For more information please see our [website](#) which provides information on VicHealth's Harmful Industries Relationships Funding and Procurement Policy.

Do you, your research team or your administering institution have any current, planned, or past 12-month relationships with the food, sugary drink, alcohol or gambling industries?

Please detail the brand/company/organisation, the length of the relationship and when it occurred/is occurring/is planned. List all harmful industry relationships if you have more than one.

What was/is/will be the nature of the relationships, partnerships or sponsorship arrangements with the food, sugary drink, alcohol or gambling industries?

This could include, for example, separating project teams to ensure harmful industry relationship does not affect the VicHealth funded project; or not activating harmful industry brands alongside VicHealth's brand.

You are required to respond to this question even if the harmful industry relationship is not current (i.e. past or future).

If your application is shortlisted VicHealth has the right to negotiate your proposed management plan.

Please detail how harmful industry relationships will be risk-managed to ensure that VicHealth's statutory role to improve the health and wellbeing of Victorians is not undermined.

Acceptance Statement

- I have read the Research Impact Grant Application guidelines
- The information provided in this application is true and complete to the best of my knowledge
- VicHealth, on receiving this information, may refuse this application if it becomes evident that information provided is incomplete or false

- I approve the information provided
- At the conclusion of the grant round VicHealth will publish names of successful organisations and basic details of projects funded

Privacy Statement

Any information provided will be collected, managed and securely stored in accordance with the principles in the Victorian Privacy and Data Protection Act 2014 and VicHealth's Privacy Policy. For further information on VicHealth's Privacy Policy and approach, please see our [website](#) for further information.

IMPORTANT! Once you click Submit you will be unable to edit this application. Please ensure you have reviewed all the information. You may wish to save and resume later, or access a 'print' copy from the buttons at the top of the page.

I accept