

2021 Victorian Health Promotion Awards

Frequently Asked Questions

What are the Victorian Health Promotion Awards?

The Victorian Health Promotion Awards recognise the incredible contribution that organisations and individuals make to create happier and healthier communities across Victoria.

What are the 2021 award categories?

This year, the Awards will recognise the positive and outstanding impact organisations and individuals have made across 8 different health promotion categories, including:

- Outstanding Health Promotion
- Driving Health Equity
- Building Back Better
- Future Healthy Award
- Community Legend
- Leading Health Promotion Research
- Outstanding Media Reporting
- Excellence in Health Promotion Marketing

More information about the award categories is available on our awards webpage:

<https://www.vichealth.vic.gov.au/about/awards>

How long is the nomination period open?

Nominations open from 10am Tuesday 14 September 2021 and close at 6:30pm Friday 1 October 2021.

Commented [RM1]: Just need to update with new timeline

What do you mean by health promotion?

Health promotion is the act of supporting governments, communities, and individuals to cope with and address health challenges to prevent disease and to improve health and wellbeing. We're looking for projects that improve physical and mental health by tackling issues such as access to healthy food, keeping communities active and bringing people together to prevent loneliness and social isolation. We're also interested in projects that have helped to reduce harm from things like alcohol, junk food, drugs, smoking and gambling.

Commented [RM2]: For this one I reckon it's also worth including that line from the crit about what we're not looking for - ie disease-specific projects

What types of organisations can apply?

VicHealth encourages any organisation that thinks their operation and/or project work embodies our definition of health promotion to apply for an award.

Can an organisation, project or individual nominate for more than 1 award?

You may nominate for more than 1 award category, but you need to complete separate nominations.

Commented [RM3]: Just thinking about this - do we need to confirm Awardfrc will allow you to have multiple entries under the one email address?

Where do I go to complete a nomination?

All nominations must be completed via our online awards platform:

<https://awards.vichealth.vic.gov.au/>

How do I nominate for an award?

- 1) Read the award categories and choose the award that best suits the project/person/organisation you'd like to nominate.
- 2) Take some time to review the information you need to provide for the award nomination.
- 3) Read our judging top tips
- 4) Visit our online awards platform [here](#), register your details and login into Award Force.
- 5) You will be asked to verify your email address.
- 6) Complete all the relevant sections and upload any images or PDFs to support your nomination. (Please note: PDFs only needed for Leading health promotion research and Outstanding media promotion awards). You can complete a written nomination or upload as a video recording.
- 7) Once all information has been provided – press 'submit' before the deadline: 6:30pm Friday 1 October 2021.

How do I complete a written nomination?

The written nominations process is very easy. It doesn't take very long to complete, and you can save your progress and come back later to finish. Once you login and fill in some contact details, complete the assessment tab: summary (150 words), description (250 words) and outcome (250 words). Please follow these steps:

- 1) Review the information you need to provide for the award nomination.
- 2) Visit our online awards platform [here](#), register your details and login into Award Force.
- 3) You will be asked to verify your email address.
- 4) Complete your nomination, upload some supporting images/PDFs (if applicable) and press submit.
- 5) You will get an autoreply email confirming your nomination has been completed successfully.

How do I complete a video nomination?

The video nominations process is new this year and super simple. You need to record your 5-minute video on your own device (smart phone, tablet etc) and upload to our online awards platform. Once you login and fill in some contact details, you need to upload your 5-minute video where you address three areas: summary (1 min), description (2 mins) and outcome (2 mins). Please follow these steps:

- 1) Review the information you need to provide under each section and make some brief notes as prompts that you can respond to in your video nomination.

2) Record yourself on a camera or smartphone answering the criteria. There is no need for graphics or fancy editing, this is about the impact of your work rather than the style of the video. It's important that the judges can clearly hear you, so try to record the video in a quiet place.

3) Visit our online awards platform [here](#), register your details and login into Award Force.

4) You will be asked to verify your email address.

5) Complete your nomination, upload the video as well as other supporting information or assets and press 'submit'.

6) You will get an autoreply email confirming your nomination has been completed successfully.

Do I need to upload any supporting images?

We would love to promote the fantastic work going on in the Victorian community. We would appreciate if you could upload up to 3 supporting images of the organisation, project or individual. Please note: the 3 images must be under 15MB and it's important you have permission to share the photo from the people in the images.

Can I nominate a paid staff member of an organisation for the Community legend award?

This award aims recognises **unpaid** volunteers that provide amazing service to the Victorian community.

When will finalists be announced?

VicHealth plans to notify and announce the finalists in December 2021.

Will there be an event to announce the award recipients?

The situation with COVID-19 has impacted the running of events. If restrictions allow, VicHealth is planning for an event in early 2022. However, if it is not possible to host an event in person, the award recipients will be announced online via a livestream (details will be made available closer to the event).

I submitted my award but didn't get an email confirmation?

1) Please double check the information before you press 'submit'.

2) Check you junk/spam inbox.

3) If you still haven't received an email confirmation, please [contact VicHealth](#) events@vichealth.vic.gov.au and we will do our best to assist.

Commented [RM4]: Provide email address

Other questions or queries?

If you have any other questions or queries about the nominating process or the online awards platform (Award Force), please contact Sean Munaweera (external communications coordinator) via email events@vichealth.vic.gov.au.