

## Future Reset – (*Arts Move the Dial*)

### Request for Tender FAQ's

#### About Future Reset

##### What's Future Reset (*Arts Move the Dial*)?

Future Reset (*Arts Move the Dial*) is one of major investments from [Future Healthy](#). It will be delivered in phases:

- Phase 1 – focuses on the codesign of the Program of Work
- Phases 2 to 4 – focuses on the delivery of the Arts Project and Activations.

**This RFT is for the Phase 1** of Future Reset. Phases 2 to 4 comes a bit later!

All the deliverables for Phase 1 can be found in Section B of the RFT document.

##### **Future Healthy is focused on young people aged 0-25, so why is the priority population for the Arts Activations only focussed on young people aged 12-25, and can children under 12 be included?**

All young people should be given the opportunity to reach their full potential – we want to support those facing the greatest barriers. A targeted approach allows us to do this. Each program, for example [The Big Connect](#) investment has been developed based on young people's income, cultural background, gender, disability or where they live.

We know that young people aged 12-25 from marginalised groups have been significantly impacted by the pandemic. They're almost 3 times as likely to have a mental illness than those aged 4-11. And a proportion of those aged 15-24 reported having long-term mental health conditions. The need to target those aged 12-25 is clear!

Young people under 12 can be involved too! There will be opportunities for this age group to create and participate in both the Art Projects and Activation(s).

For more information, take a look at this [Mental Health Snapshot](#) and a study conducted by the [Australian Institute of Health and Welfare](#).

## **How are the Young Creative Leaders appointed and paid?**

You will need to appoint one Young Creative Leader. Leaders must be appointed prior to the first meeting.

You can choose who you would like to appoint based on their experience working with community and in the arts. This is an opportunity for you to put forward young people who are coming forth as leaders in their arts practice, from communities experiencing structural discrimination and may not have had formal leadership avenues and because of this we're accepting leaders up to 30 years.

It's up to each organisation to pay for the Young Creative Leader OR this can be factored into costings provided to VicHealth as part of this process.

## **Who will own the intellectual property (IP) of this work?**

### **Phase 1 – we do**

We'll own the IP of the proposed program of work. When this phase is complete, a Collective will be established to support the delivery.

### **Phases 2 to 4 – the creatives**

All artwork and creative input from phases 2 to 4 onwards will be owned by the creatives! We will however be granted a limited licence to use the art developed as part of this work. This licence will be granted for a 3-year term, and activations will be housed digitally long term on the portal.

## **What does 'Arts Activation' mean?**

A public presentation of artwork and arts experiences produced throughout the Future Reset (*Arts Move the Dial*) initiative.

Activations could include:

- exhibitions
- performances
- installations
- or other events or experiences that others can engage with.

For further definitions – see Section A (16.1 Interpretations, Definitions) of the RFT document.

## **What do I need to consider in response?**

We're looking for:

- specific expertise of codesigning and working with targeted communities
- working across Local Government Area catchments
- skills, knowledge and experience around using the arts as a vehicle for Social Connection and mental wellbeing
- flexibility and creativity to design for 'live', face-to-face experiences as well as remote / digital

For more information – see Section B (2 and 3) of the RFT document.

## **Where and how will the Arts Activations be delivered?**

The Arts Projects and Activations will take place right across the state – 20% regional, 30% interface and 50% outer metro!

Once the Program of Work is complete and approved by VicHealth, we'll form a Collective of small to medium arts organisations to deliver the program. Future Reset (*Arts Move the Dial*) will work to deliver a minimum of 16 major activations across eight to 10 LGAs – in areas they are needed most. This process will come later. This RFT is focused on the outputs outlined in Section B of the RFT.

## **Eligibility and funding**

### **What are eligibility requirements?**

Only a selection of small to medium arts organisations will be eligible for the RFT! There's no direct funding for councils to support the investment. The Collective may require council owned spaces throughout the delivery phase. If this is the case, a direct relationship will be established between the Collective and local council(s).

You must declare any partnership with a harmful industry such as tobacco, alcohol, food or sugary drink industries, or gambling. Any relationship with the tobacco industry in the past 5 years will exclude an organisation from funding. Please see the [VicHealth harmful industry relationship funding and procurement policy](#) for more information.

### **How many organisations will be funded?**

The Future Reset (*Arts Move the Dial*) RFT is a competitive process! The number of organisations funded will be determined by a panel of assessors. Successful organisations will make up a group of service providers, selected based on experience, capabilities, networks and spread across Victoria.

### **How much can I apply for, and for how long?**

You provide VicHealth with a quote for up to \$100,000. This needs to cover the services for up to 12 months to deliver on the outcomes listed in Section B of the RFT.

A reminder that this RFT is for Phase 1 of Future Reset (*Arts Move the Dial*) so we only need to see the quote for the codesign process. You're welcome to account for the appointment of the Young Creative Leader in this quote.

For more information on the deliverables for Phase 1 – see Section B of the RFT document.

### **Do I have to create and provide a fully costed Project Plan when responding to this RFT?**

There's no need to provide a fully costed Project Plan for this part of the process – this comes later. For now, all we need is a quote for the services – outlined in the RFT 1.3.1 of the Specification (Section B).

During the design process, there will be an expectation to produce fully costed Project Plans (including detailed budgets) for your proposed Arts Projects and related Activation(s).

## **Application and process**

### **How will VicHealth assess and select submissions?**

All submissions will be assessed for eligibility before undergoing rigorous review by both VicHealth staff and an external panel.

For assessment criteria and weighting – see Section A (9.2 Assessment Criteria forma) of the RFT document.

### **When do the online tender applications close?**

Applications close on Monday 28<sup>th</sup> February 2022, 2pm AEST.

### **When can I expect to hear back about my submission?**

VicHealth will notify applicants in late April 2022.

### **Will I get feedback on my submission?**

We understand there's a large amount of work that goes into a tender submission! We appreciate all the time and effort dedicated to each. If unsuccessful, we will endeavour to provide you with general feedback to help you prepare and plan for future submissions.

## **Technical questions and help**

### **Still need help. Email us**

If you have any questions or issues not addressed within the RFT or FAQ documents, please email: [tenders@vichealth.vic.gov.au](mailto:tenders@vichealth.vic.gov.au). We will contact you promptly to answer your questions.

### **I've created a new account but have not received a confirmation email**

Once you register a new account, we'll send you an email with a link to complete your registration. This is your confirmation email.

### **Help tips:**

- Be sure to check junk/spam email folders in case the email is caught there.
- Check with your IT Department to confirm your email server accepts emails from a VicHealth domain address ([@vichealth.vic.gov.au](mailto:@vichealth.vic.gov.au)).
- If you encounter an error message such as 'Your request cannot be processed at this time. The site administrator has been alerted', try clicking on [Forgot your password?](#) and enter your email address. This will send you an email with a link to reset your password. Be sure to check junk/spam email folders in case the email is caught there.
- Check your browser. Make sure you are using Google Chrome as this is recommended for the Portal.

## **I have forgotten my username and/or password**

Click on [Forgot your password?](#) on the Stakeholder Portal login page and enter your username. Your username is the email address you registered with.

Help tips:

- If you have a Portal account, we'll send password reset instructions to the email address associated with your account.
- If you don't receive an email, be sure to check junk/spam email folders in case the email is caught there.
- If you don't have a Portal account, an error message will appear. Click Not a member? [Register here](#) to create an account.