



VicHealth Innovation Research Grant

Frequently Asked Questions for 2016

Please ensure you read the [2016 VicHealth Innovation Research Guidelines](#) before you apply.

Applicants are advised to also read the [VicHealth Action Agenda for Health Promotion 2013-2023](#), and the [Action Agenda: 2016 Update](#) before applying.

How many Stage 1: Expressions of Interest do you receive and how many will you support?

We expect to receive a large number of Stage 1 applications. Applications that are strongly aligned with criteria outlined in the guidelines will be shortlisted and asked to complete a Stage 2 full application.

VicHealth will support up to 3 projects in this round.

How much cash does VicHealth offer?

VicHealth will award each successful Innovation Research Grant recipient up to \$200,000 cash for the duration of the two year project. VicHealth reserves the right to negotiate with successful applicants in relation to their requested funds.

How will my Stage 1: Expression of Interest be assessed?

All applications are reviewed internally by senior VicHealth staff with content knowledge to assess how strongly aligned each proposal is with VicHealth's criteria, outlined in the guidelines. Shortlisted applicants will then be asked to complete a Stage 2: Full Application.

How will my Stage 2: Full Application be assessed?

Full applications are externally reviewed by two expert research academics who hold a PhD in the specific or broader field of the proposed research project, on the basis of established selection criteria. Conflict of interest processes are managed and transparent. Final decisions are then made by a panel that consists of VicHealth managers and the Programs Group Executive Manager, plus an external expert in research and evaluation.

I am experiencing issues logging in using Google Chrome/Google.

Please try either clearing your cache, or try using another browser such as Internet Explorer or Firefox instead.

Can I request an extension?

No. Under no circumstance will late applications be accepted.

I am a PhD student, can I apply?

Research Officers, Research Assistants, and current PhD students cannot usually apply as Chief Investigator for these grants. However it is entirely acceptable to include provisions for a PhD student in the proposal.



How much detail do I need to include?

Stage 1: Expression of Interest is a brief overview of the research proposal. The main thing to do is demonstrate how closely aligned to VicHealth's research priorities and strategic imperatives your proposal is, and briefly outline the project objectives, rationale, expected outcomes, methodology and policy and practice implications. Please refer to the guidelines for further information on application and assessment criteria.

Stage 2: Full Applications will require further explanation of your project description, information on your research objectives, expected outcomes, research team track record, methodology, budget and expenditure justification. Please refer to the selection criteria in the guidelines for more information on how to pitch your proposal.

Do I need to include references?

For Stage 1: Expression of Interest applications, you may cite sources to support key information or statistics in-text. For Stage 2: Full Application, you will be required to reference throughout your application, and will be able to upload your reference list as a word document or PDF.

I already receive funding from VicHealth – can I apply?

Yes, but in the interests of equity, funding may be prioritised towards applicants who are not currently in receipt of VicHealth funding for any other project. All applications will be assessed on merit.

Can I add appendices such as CV's?

There will be a section in Stage 2: Full Application to add the research team's track record and recent relevant publications. We do not require full CV's. Please follow the instructions and take note of word limits for this section.

What if my organisation is not incorporated?

The organisation does not have to be incorporated under the "corporations act" - we will accept "Other incorporated". This is the case for most universities and charitable institutions.

My institution does have a connection with the alcohol industry due to its brewing and/or wine making courses. Does this exclude us from applying?

This criterion refers to funding received from the alcohol industry for research purposes only. If you receive in-kind support from the industry for your facilities, sponsorship to promote the related course or to hold an event etc, you will not be excluded from applying. Please contact us if you need further clarification or to discuss your situation.

I have received funding from the alcohol industry to conduct research in the past. Can I still apply to VicHealth for an Innovation Research Grant?

Yes, but only if applicants and their host organisations have not received such funds from the alcohol industry or any of its organisations for at least 5 years.

Can I include tables in my application?

You will have an opportunity to attach an additional document which may include tables and diagrams to support your proposal in Stage 2: Full Application. This is not an option for Stage 1: Expression of Interest.

A Chief Investigator involved on the project is based interstate, can they still be the CI on this application?

Yes. As long as the research project is wholly conducted in Victoria.



Can my project be based in states other than Victoria?

No.

What kind of organisations are eligible to apply for the grant?

Universities or other institutions engaged in research. The lead CI must be employed by the administering organisation.

Can the administering organisation (AO) be based interstate?

No. The administering organisation must be a Victorian based research organisation.

Can I apply for a different funding amount each year?

No. If you require different amounts each year, please average out an amount to apply for the same dollar amount each year over the duration of the project. Stage 2 applicants will be asked to complete a basic budget template and justify expenditure in their application.

What kind of in-kind support is available from VicHealth?

In-kind support can be negotiated with staff at VicHealth depending on specific expertise or skills needed, but may include:

- Meeting periodically with researchers
- Participation in the project advisory committee;
- Access to VicHealth resources, including internal data;
- Provision of resources and services to assist with dissemination of project outcomes including; expertise and advice on written reports; co-authoring peer reviewed publications; access to workshop venues and support to publicise and disseminate project activities and publications;
- Media and knowledge translation support for profiling research outcomes locally and nationally including help to put together press releases, and advice around appropriate media contacts.

What are the funding conditions of VicHealth if successful in obtaining a VicHealth Innovation Research Grant?

If your proposal is successful with VicHealth, your AO will be required to enter into VicHealth's Standard Funding Agreement. Successful applicants are also required to submit an annual report, a final report and certified financial statements. The report templates can be found on the VicHealth [website](#).

What do you mean by "applicant".

Applicant refers to the main CI applying for or linked to a particular project proposal. CI's and AO's can apply for multiple projects.

Can I be CI on multiple applications?

Yes.

Are the funding years negotiable?

No. If successful in the 2016 VicHealth Innovation Research Grant round, funding and projects will commence in April/May 2017.



If you have any further queries please contact:
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